

**Fox Meadows Property Owners Association Inc.**  
c/o Source HOA, 236 S 3<sup>rd</sup> St Box 420, Montrose, CO 81401

Send Submittal by Email to: [info@sourcehoa.com](mailto:info@sourcehoa.com)

**Design Review Board Submittal**

Fox Meadows Property Owners Association in Montrose, Colorado is a Master Planned Community. Covenants, Conditions and Restrictions (CC&R's) are recorded with each lot to help protect property values and maintain desired lifestyles. All property owners are required to obtain written approval from the Design Review Board PRIOR to making any changes, improvements, or additions to the exterior of their property. This includes any changes, improvements, or additions to the landscaping of the property.

Please complete the form below and attach an accurate drawing of your Lot depicting the exact location of your proposal. These should include a site plan and an elevation showing the proposed location, dimensions, colors, and materials. Color and material samples may be requested. Drawings of brochures of similar projects may also be submitted. Sufficient information must be provided to enable the DRB to understand your proposal and its potential impact in order to avoid unnecessary delays. All items submitted will be retained for the records of the DRB.

Owner Name(s): \_\_\_\_\_

Property Address: \_\_\_\_\_

Email Address: \_\_\_\_\_

Phone: \_\_\_\_\_ Cell Phone: \_\_\_\_\_

Project Description: \_\_\_\_\_  
\_\_\_\_\_

Work performed by: \_\_\_\_\_

Estimated start date: \_\_\_\_\_ Estimated completion date: \_\_\_\_\_

**Homeowner Signature is required before submittal will be reviewed.** By signing below, I understand and agree that:

- My Homeowners Association fees are paid and current.
- I owe no liens and /or fines to Fox Meadows Property Owners Association.
- I will comply with all applicable City and State laws and obtain all required permits.
- I will maintain all improvements.
- The Design Review Board will provide a written response to me within thirty (30) days; non-response from the DRB does not constitute approval.
- No work shall commence until approval notice has been returned to the Homeowner by the DRB.

\_\_\_\_\_  
Homeowner Signature

\_\_\_\_\_  
Date

Date Sent to Committee: \_\_\_\_\_ Form completely filled out: YES \_\_\_ NO (form returned) \_\_\_\_\_

Committee Review Date: \_\_\_\_\_ Board Decision: Approved \_\_\_\_\_ Denied \_\_\_\_\_

DRB Comments: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Board Signature: \_\_\_\_\_ Owner Notification Date: \_\_\_\_\_

SUBMIT A SKETCH OR DRAWING OF THE PROPOSED PROJECT IN THE SPACE PROVIDED BELOW. YOU MAY ATTACH PICTURES, DRAWINGS OR OTHER INFORMATION (including colors) THAT WILL ASSIST IN THE REVIEW PROCESS.

SKETCH AREA

**NOTES / EXPLANATIONS:**