

**Executive/Architectural Control Committee Submittal**

Woodgate Subdivision in Montrose, Colorado is a Master Planned Community. Covenants, Conditions and Restrictions (CC&R's) are recorded with each lot to help protect property values and maintain desired lifestyles. All property owners are required to obtain written approval from the Executive/Architectural Committee PRIOR to making any changes, improvements or additions to the exterior of their property. This includes any changes, improvements or additions to the landscaping of the property.

Please complete the form below and attach an accurate drawing of your Lot depicting the exact location of your proposal. These should include a site plan and an elevation showing the proposed location, dimensions, colors, and materials. Color and material samples may be requested. Drawings of brochures of similar projects may also be submitted. Sufficient information must be provided to enable the Executive/Architectural Committee to understand your proposal and its potential impact in order to avoid unnecessary delays. All items submitted will be retained for the records of the Executive/Architectural Committee.

Owner's Name(s) \_\_\_\_\_  
Email Address \_\_\_\_\_  
Physical address of property \_\_\_\_\_  
Home Phone \_\_\_\_\_ Business or Cell Phone \_\_\_\_\_  
Proposal (short description) \_\_\_\_\_  
\_\_\_\_\_ Work to be performed by: \_\_\_\_\_  
Estimated start date: \_\_\_\_\_ Estimated completion date: \_\_\_\_\_

Please read and sign the statement below. **(Must be signed by the Homeowner before submittal will be reviewed.)**

My Homeowners Association fees are paid and current.  
I owe no liens and /or fines to Woodgate Subdivision Homeowners Association.  
I will comply with all applicable City and State laws and obtain all required permits.  
I will maintain all improvements.  
I understand and agree that:  
1. The Executive/Architectural Committee will provide a written response to me within twenty-one (21) days.  
2. No work shall commence until written approval of the Architectural Review Committee has been received by me.

HOMEOWNER SIGNATURE \_\_\_\_\_ DATE \_\_\_\_\_

**Please return the submittal form to Woodgate Subdivision Homeowners Association for review.**

Form Received: \_\_\_\_\_ Tracking number: \_\_\_\_\_  
Sent to Committee: \_\_\_\_\_ Form completely filled out: YES \_\_\_\_\_ NO (form returned) \_\_\_\_\_  
Committee Recommendation and Date: \_\_\_\_\_ Board Approval Required: \_\_\_\_\_  
Approved \_\_\_\_\_ Disapproved \_\_\_\_\_ Yes \_\_\_\_\_ No \_\_\_\_\_  
Architectural Review Board Comments: \_\_\_\_\_  
Board of Director's Decision: \_\_\_\_\_  
Board Signature: \_\_\_\_\_ Owner Notified: \_\_\_\_\_

**PLEASE SUBMIT A SKETCH OR DRAWING OF THE PROPOSAL IN THE SPACE PROVIDED AND INCLUDE ANY OTHER PICTURES, DRAWINGS OR OTHER INFORMATION (including colors) THAT WILL HELP IN THE ARCHITECTURAL REVIEW COMMITTEE'S REVIEW PROCESS.**

**SKETCH AREA**

**NOTES / EXPLANATIONS:**